

**Division of Agricultural Colleges, Ahmadu Bello University, Zaria
(Office of the Secretary)**

Ref: DAC/SEC-161

**Invitation for Pre-Qualification of Contractors/Suppliers for the (Merged) Year
2009/2010 TETFund Intervention in Library Development**

The Division of Agricultural Colleges, Ahmadu Bello University, Zaria intends to execute projects under the year 2009 and 2010 (merged) Education Trust Fund Intervention for College of Agriculture and Animal Science, Mando Road, Kaduna. The Management invites experienced and reputable Contractors/Suppliers to apply for Pre-qualification in respect of the under-listed project.

Lot 1: Supply of Books, Computers, Photocopiers, Printers, Inverters and Stabilizers

(2) Technical Requirements

The pre-qualification documents should include:

- (a) Evidence of Incorporation/Registration with Corporate Affairs Commission (CAC).
- (b) Company Current tax Clearance Certificate for the last three (3) years (2012-2014).
- (c) Company Audited Account for the last three years (2012-2014) including annual turnover.
- (d) VAT registration and evidence of remittances in the last three years (2012-2014) to be attached.
- (e) Evidence of Financial capability to execute the project i.e. Bank reference and a letter of credit facility from a reputable Commercial Bank with a commitment to provide loan facility for the execution of the contract.
- (f) List of similar, verifiable and successfully executed projects or ongoing by the Company with letters of award and completion certificates, in the last five years 2010 – 2014. Only letters of award and interim certificate of payment should be attached for projects that are ongoing.

- (h) List of Managerial, key Technical and Administrative Staff of the Company which should include names, curriculum vitae and copies of certificate for each key staff.
- (i) List of equipment owned or lease hold by the company relevant for smooth execution of the project. Evidence of ownership and pictures with company logo will be an added advantage.
- (i) Evidence of current pension clearance certificate from PENCOM as provided in section 16, subsection 6 (d) of the Public Procurement Act, 2007.
- (j) Evidence of compliance certificate with Industrial Training Fund (ITF) Act No. 19 of 2011.
- (k) Original documents should be available for sighting on demand during or after the opening of pre-qualification documents.

(2) Pre-Qualification Exercise Attracts No Fee.

(3) Submission of Pre-Qualification Documents and Financial Bids

The pre-qualification documents should be bond and submitted in wax-sealed envelope with **“PRE-QUALIFICATION AS CONTRACTOR BIDS”** written at the top left hand of the envelope with the title of the project.

All documents should be addressed to **“The Secretary, Division of Agricultural Colleges, AhmaduBello University, Zaria”** and should be hand-delivered not later than **1:00p.m of Monday, 10thAugust, 2015** being the closing date for submission.

(4) Opening of Pre-Qualification

Pre-qualification documents will be opened **on 10th August, 2015 at 1:30 p.m** in the Board Room of the Division of Agricultural Colleges, A.B.U., Zaria. It is only the contractors that met the requirements in the pre-qualification that their financial bids will be accepted.

(5) Please Note

- (a) Submission of pre-qualification documents to DAC/ABU Zaria is neither a commitment nor an obligation to award any contract to any contractor or agent.

(b) Advertisement for invitation for expression of interest for Pre-qualification should not be construed as a commitment on the part of DAC/ABU, Zaria or shall it entitled any contractor to make any claims whatsoever or seek and indemnity from DAC/ABU, Zaria.

(c) Due diligence would be followed as all documents submitted would be verified, past executed works and contractors offices, location of plants and Equipment may be visited for verification. Any discrepancies found would summarily disqualify the contractor.

Signed

MANAGEMENT